

**Board of Directors Meeting**  
**April 19, 2009**  
**Start Time: 12:30PM**  
**End Time: 3:22PM**

Program	Name	Present
ASF	Marelle Libaste	X
DHE	Carlita Berrios (Danyelle)	X
GENTE	Sahira Barajas	X
ORALE	Anna Laura Martinez (Maria)	X
MC	Tam Dao	X
Rainbow	Rasheka Keith	NP
CUSN	Berdin Pattana	NP
KAMP	Yenyen Cuison	X
Chale	Natalie Nuno	X
Umoja	Jessica Johnson	X
SCOC	Solymer Sola-Negron	NP
SCOC	Lylia Camargo	X
CoD	Jackie Turner	X
<b>Office Manager</b>	Derrick Soriano	X
<b>Office Manager</b>	Reymundo Saucedo	X
<b>Organizing Director</b>	Paulina Raygoza	X
<b>Programming Coordinator</b>	Reese Dimacali	NP
<b>Programming Coordinator</b>	Falyn Davis	NP
<b>Class Facilitator</b>	Lauren Lystrup	NP
<b>Class Facilitator</b>	Hugo Lujan	NP
<b>Webmaster</b>	Justin Rimando	X
<b>Co-Chair</b>	Terisa Siagatonu	X
<b>Co-Chair</b>	Chelsea Johnson Long	X
<b>SOAR Director</b>	Sayo Fujioka	X
<b>GUESTS</b>		

\*NP= Not Present

\*X= Present

**AGENDA**

- Check-in (10 min) - Removed for time
- Funding Proposals (15 min) – Soul Expressionz
  - (2 min) Presentation by Sahira
    - Soul expressionz this year planned it out since last quarter. It is an art event for all types of artists. Workshops during the event (stenciling workshop, photography, canvas making. Performances at the end of the event like graffiti live.

- Q & A
  - You asked for \$250, but do you have any other funding pots
    - Asked CEP and they gave money, but not for food. That is why we need this money
  - Is this event on Friday and will you have the P.O on time?
    - Yes (Sayo said if you do it early Monday.)
- Discussion
  - We have \$2000 left in our external funding pot.
  - Does our external pot carry over the next year?
    - The money stays with e<sup>2</sup>
  - Do we have any other proposals for this year?
    - Most likely grads.
  - Is there a set regulation to how much money to propose for food?
    - No
  - Comment by ChALE rep is she has been working on this event for a long time.
  - Comment on SCOC rep - Nervous about the time limit on the event.
  - Are we able to create a stipulation where we have a broken down budget by tomorrow morning with the P.O?
    - Concerned about not having quorum to vote on this proposal.
  - KAMP Rep motions to fully fund the proposal with the stipulation of having a breakdown of the budget by 6pm tonight.
    - The proposal has been approved by consensus of the board to be fully funded w/ the stipulations that they submit a breakdown of the budget by 6pm tonight.
- David Jones (15 min)
  - David Jones is our fiscal manager and manages the e<sup>2</sup> budget to oversee the items of our budget.
  - We are in discussion to keep David Jones as our fiscal manager permanently while looking at the effects of the budget if we make this decision.
    - OD – David Jones has given us monthly reports always on time. His relationship with e<sup>2</sup> has given him more understanding of our center and our how budget works. He analyzes our budget to see if there are any errors. One concern is that it is hard for him to explain things about our budget like carry-forward.
  - Is there going to be a position to fill his position?
    - There is going to be someone who does his kind of work.
  - The decision is do we want to continue this kind of position /w a shared arrangement (how much is e<sup>2</sup>'s portion), or do we want to hire a fiscal staff just for e<sup>2</sup>?
    - Rainbow rep – It seems if we don't have a fiscal manager there will be a lot of extra work on our part. Feels that we should keep this kind of position even it is part time.

- ChALE rep – Feels that we need a fiscal manager, but would it be beneficial to have the fiscal manager shared? Also commented on keeping David Jones since he is already experienced.
      - OD – It would be easier on our budget to have the fiscal manager shared.
    - CoD – Feels that we definitely need a fiscal manager and is important to our center.
    - Umoja rep – Believes to keep the position because he works with e^2 now and puts less work on SOAR as well.
    - MC rep – Agreed to keep
    - ASF rep – Agreed to keep
    - By consensus of the board, they have agreed to continue funding David Jones as our Fiscal Manager.
- Campaign Updates/Coalition Building (1 hr, 5 min)
  - Campaign Updates
    - Last Thursday we had a campaign meeting.
    - That meeting we updated on how many petitions, letters of support from faculty.
    - Had discussion on how there was a slow progress on our campaign
    - Meeting is on the 29<sup>th</sup> with the Chancellor
    - Created a timeline to find out when to finish databasing, collecting petitions and letters of support.
    - Planning to make a databasing party
      - Needs ASF, DHE, ORALE to be done databasing by the 24<sup>th</sup>.
      - All the Petitions are also due for databasing on the 24<sup>th</sup>.
    - Delegated tasks for class raps, org raps, hires outreach.
      - Apps for new hires is May 1<sup>st</sup>.
    - Two tasks that haven't been done last Friday
      - Showing Orgs who don't know much about e^2 the video of e^2.
      - The list of who we want to bring to the Chancellor meeting.
    - Databasing is all week too, but the Databasing party is to bring in the community together and database together.
    - Databasing is all online on GoogleDocs so people are encouraged to bring their laptops.
    - Umoja rep – Have written instructions on how to database correctly.
  - Coalition Building
    - Brief tutorial on how our campaign is running.
      - Goals for the campaigns
      - Considerations – taking our own inventory
      - Constituents are affected directly, allies not necessarily affected but can help us, opponents are against campaign
      - Who are our targets primary and secondary.
      - Tactics – clear distinctions to reach our goal.
    - Long term goals?

- Secure e<sup>2</sup> money forever
- Immediate goal?
  - Securing the match for 2 years
- Short term goal
  - Securing for 1 year
- Org considerations
  - Have: State money 41,000
    - Measure 10 – 42k
    - CARE - 179,550
  - People Power
    - Volunteers, staff, coordinators
  - Lack of support from BoD which is making it hard to move forward.
- Constituents – SIO Yield, H.S Students/Transfer, Alumni, Ethnic Orgs
- Allies – Communities studies, Faculty staff, ERC's, Student Regent, Bill Monning
- Opponents – People who want the money that e<sup>2</sup> receives.
- Targets –
  - Primary - Chancellor
  - Secondary – Bill Lagisaw, Kleiger, VC and AVC of finan
- Tactics – Directed at target, shows power.
  - Student petitions
  - Alumni/faculty letters of support
  - Sign up sheets
  - Class raps
  - Event Blowin' up the budget
  - Org raps
  - Editorial TWANAS
  - Databasing
  - Campaign meetings
  - Yield – Bill
  - Word of mouth (educating)
  - Tabling

- One task that people need to move forward is the list of faculty that has already been contacted about the letter of support.
- In addition, to have a department list that have been contacted so we have a more support that is more diverse.
- KAMP rep – heading the contacted list (departments, faculty) with Jessica by next Tuesday.
- Did all of the alumni that are coming this weekend write a letter of support?
- Co-Chair (Terisa)- What are out roles in the campaign? What have you contributed to the campaign and what can you continue to do?
- MC rep- People from Merrill and continue to do
- OD- tabling in plaza and phone banking
- OM (Derrick)- Databasing forms, Japanese class sign evals, outreach to FSA

- Co-Chair (Chelsea)- Class raps, petitions signed, forms from alums and continue to get letters of support
- Co-Chair (Terisa)- Tabling, report, facilitate meetings, class raps, commit to getting two letters of support
- Umoja rep- Database for DHE, brought petitions and spread the word
- GENTE rep- database for rainbow and can get a letter
- CoD- petitions, class raps, get faculty support and can continue to database
- ChALE- petitions and commit to get a letter of support from a community member and faculty and dollars
- KAMP- petitions, databased, and continue databased and ask KAMP to help.
- SOCC (Lyli)- Class raps and phonebanking
- CUSN- tabling, petitions, databasing
- Webmaster- Designed the petitions
- Rainbow- petitions, tabled at blowing up the budget
- SOAR Director- get chancellor meeting and checked in with the co-chairs and OD
- ASF rep- petitions, outreach to folks and continue to outreach for databasing and get letters of support
- DHE rep- help database
- OM (Reymundo)- tabling, petitions, class announcements, databasing and continue to do all that I can with the tabling, petitions, and databasing.
- Co-Chair (Chelsea)- How do you all feel about having the steering committee take more of a leadership and steering role with the campaign.
- ASF rep- Do you know when we will get a response from the chancellor
- SOAR Director- he probably has an idea of what you will be meeting about.
- Umoja- so the question on the table is if we want to let the campaign be taken over mostly by the steering committee.
- OM (Derrick)- is it possible to have video conferences.
- Co-Chair (Chelsea)- How do you folks feel about meeting on the 24<sup>th</sup> of this month and 1<sup>st</sup> of may seeing as most folks have that time
- CoD- If we could utilize a certain amount of time we use during the BoD meeting to go over stuff.
- Umoja- I feel like things like this should be made by the committee and that the executive decision should be able to be made so folks don't stress. In other words suggesting that the committee have the decision making powers for the campaign.
- ChALE- we should be getting updates.
- SOAR director- it should be more important to have more commitment from the board because board did vote on this at the retreat.
- Rainbow rep- to me it seems like it would be able to faster if we build smaller committees.
- Co-Chair(Chelsea)- How do folks feel about this?
- MC rep- If think we should leave it to the committee since many of us cant make it
- DHE- I like sayo's idea and maybe getting an incentive like food

- ASF rep- I like Sayo's idea as well since it seems like most of us are busy with school and stuff
- Rainbow rep- I'm stuck because I feel like Sayo's idea is more ideal but at this point I feel like the committee option is better
- CUSN- I think that we should all be focusing on the goals.
- SCOC (Lyli)- I like Sayo's idea and realistically its better for the committee to take over the decisions.
- KAMP- I would like to ask board to ask for more community support
- ChALE- I think that board should be there because its for the center and because of the turn out I think that the committee should have the decisions
- CoD- I think that if the committee are the only going then it should to the committee
- Umoja- I know that it would be a lot of work and stress for such a small group meet. I would really encourage board to keep investment in the center
- Co-Chair (Terisa)- I feel ideally the steering committee should have been the committee. I feel like this is what we all agreed upon and I think this is a matter of prioritizing .
- Co-Chair (Chelsea)- I understand the sentiment of letting the committee make the decisions but I feel we need to look at what our priorities are
- OM (Derrick)- I do like Sayo's idea but I do feel like I don't think that the folks who go to those meetings don't really have a say. I also like Rasheka's idea of building small communities to database.
- OD- I feel like in order for us to have a successful campaign we need to have a process that educates ourselves and the decision making power should be done by the board because the board is charged with making the decisions in the best interest of the center.

- Break (10 min)

- Personnel Committee (15 min)

- Co-Chair (Chelsea)- Going to go over the responsibilities. Does anyone have any questions? We will be doing nominations and need to be seconded. Three people in the committee.
- OM (Derrick)- Nominate Lyli.
- Umoja- seconds
- SCOC(Lyli)- Accept
- Rainbow rep- Nominate self
- CUSN- seconds
- SCOC- Nominate Yenyen
- MC rep- seconds
- KAMP- accepts

- Hires Timeline-Job Descriptions (30 min)

- OD- Could we specify hours so folks know its 15hrs max.
- Rainbow- for hours and compensation if we could use the interval
- OD- recommends folks take the class within the first quarter it was offered.
- Rainbow- its important that folks take the class but sometimes folks aren't able to but I also feel like the retreat serves as a good intro.

- SOAR director- it could be considered as a preferred qualification
  - Co-Chair (Terisa)- are we on consciences on this?
- CONSCIENCES ON ADDING A PREFERED QUALIFICATIONS AND  
 ADDING THAT THEY HAVE TAKEN THE CLASS FOR ALL POSITIONS  
 OM- Board approves changes as revised

Prog- Job Description

- OD- so staff is board approving to get staff paid for attendance to the meetings/ retreats. The votes would have to be a constitutional change.
  - Umoja- I propose to have staff paid for attendance of the board mtgs but not retreats.
  - ChALE- adding must attend retreats with board unpaid
  - Rainbow- it would be an idea if the retreats are paid by stipend
  - OM (Derrick)- It was something that was brought up because staff members feel like they don't have a say.
  - Co-Chair (Chelsea)- if we could keep it at I statements cuz staff is not all here.
  - SOAR director- If we could keep this area out and bring it up during hires.
  - Co-Chair (Chelsea)- If we could get a few more minutes from you all just so we could go over these job descriptions. Who needs to leave?
  - APPROVED BY CONSCENSIS KEEPING THE VOTE AND PAY THING ASIDE
  - ALL APPROVED BY CONSCENSIS
- Summer Staff Tasks (15 min)
    - Removed for time
  - Check-Out (10 min)- Removed for time