

BoD Minutes: Sunday, January 21, 2007

In Attendance:

E²:

Marian
Patrick
Bianca
No'el
Anna
Justin
Empee
Paulina

CoD: Jose Diaz

ChALE: Sarah

Umoja: Missing

CUSN: Maggie

KAMP: Jon

DHE: Jessica

ASF: Laurent

ORALE: Miriam

GENTE: Dalila

MC: Ruel

RT: Rachel

Sayo Fujioka (Advisor)

1. Check-ins (5)

Q: What is your favorite snack from Costco? We might pick one of these options for the next BoD meeting!

2. Re-Cap of SIO Retreat in LA (10)

Group went down to LA to network with the Statewide SIO coalition and discuss what does and the main issues going on right now for SIO and how we can all collaborate on a statewide level to advocate for secured funding seeing as it has currently been zeroed out in the State budget. Currently we fill out a yearly SAPEP form to report how our programs are doing. There was a presentation from Juan from UCOP who helps compile all of our data for the SAPEP report. He reported that as a SIO coalition we have only been able to track 13% of the students that come up through the programs and because of that UCOP wants to use us a sacrificial Lamb to the state. As a please be very thorough on your tracking process so we obtain accurate information. From this retreat we have agreed to meet in an SIO Summit at UC Davis March 10th-11th this year. If you are interested in going let the Organizing Director know.

3. Staff reports (15)

Class Coordinators- Goal to have 10 students. Right now there are 9 including the class coordinators. Working on creating a binder both for their successors and also for

their advisor Paul Ortiz. Wanting to create an atmosphere of student ownership and looking to work on the

Programming: Been working on advertising the Programming Coordinator position to get a co. Focusing on smaller events to promote e². Also looking to work on an event with class coordinator to promote education.

Co-chairs: Going to many different meetings. Bianca is working on CARE and will have the first meeting this quarter this Monday. Went on the retreat in UCLA. Both have been working on the High school outreach and in the process of planning a retention trip. Creating a timeline for staff hires, for example the Programming Coordinator, Web Master and the Organizing Director hire. Pat has been transitioning into the new position. Working on various different tasks.

Webmaster: Launch the website. Monday January 29th will go up. Already finished the layout. Doing room reservations and posting minutes and budget. Will create a media gallery and extra features. Want to get some feedback from folks on what they want to see there?

Suggestions from crowd:

- Have links that will direct students to the website.
- ChUCK website: Descriptions of what ChUCK is and pictures.
- Bulletin Board/Forum/Blog/Comment Box/ Posting flyers for events
- Links to other websites for example CUSN and Rainbow Theatre
- Surveys for ChUCK and links for forms for the SIO participants
- Putting the e² and SIO videos on the web for folks to know what e² is.

Office Manager: Finish up staff orientations, buy new fax machine since it is broken-all in one. Looking at one from \$80-\$100. Creating public minutes for people to view. Creating BoD binders, and ordered new batteries for the laptops.

Organizing Director: Completing the statewide summit. Researching the governors budget, trying to strategize for next year b/c we won't have the statewide funding or the chancellors funding (possibly). Attending a lot of meetings with the administration. Currently holding a lot of staff development workshops And trying to fix the heater downstairs in the redwood lounge, but in the mean time Alma will buy us space heaters. I have the cards for GENTE done.

4. e² Winter Summit Proposal (20)

The main idea was to do some long-term strategic planning for e². Where it wants to go and where it wants to grow. This is going to be a weekend planning and we're planning to bring up Deb Moy to help us facilitate. As suggested from last quarter it will be during late February 23-25th. The proposal has a breakdown of our budget for this strategic planning and it will help us come up with innovative ways to continue doing Outreach and Retention. Looking to host it at Nameste Lounge and food will be provided. It needs to be clear that the ultimate decision makers is the Board of Directors so whatever comes out of the Strategic Planning needs to be approved by the BoD.

Proposal: To approve the proposal, with the stipulation that the co-chairs of the big five be invited to the summit (adjusting the proposal to include them), but before the summit they must attend a prep meeting.

5. Retention Proposal (15)

The Purpose of the trip is to help build our retention component of the center. The current proposal includes lodging, and vehicles for our stay in Los Angeles.

KAMP: Our SOAR advisor has been saying that we need to bring up fresh ideas and I want to see what I can learn from them and bring back to my community.

CUSN- I want to develop new ideas in incorporating the academic proportion for ChUCK and CUSN

ChALE- I want to learn how they deal with long-term processes and how to create a graduate pipeline for ChALE.

Proposals: a) Fund \$995 for ChUCK CUIPS for the retention trip
b) Fund \$1020 for the ChUCK CUIPS for the retention trip (snacks)

Decision: *The group has come to a consensus of proposal b*

6. Diana's Honorarium (20)

Diana was hired last quarter to be an e² co-chair advisor, but recognized that she didn't fulfill her every aspect of her job description. We are proposing to get her an honorarium to get paid, but at a lower rate than the original.

Proposal: *propose to fully fund her honorarium amount of \$900.*

Decision: *Everyone was in consensus*

7. Hires (Program Coordinator & Webmaster) (20)

Program coordinator position is open and webmaster is open. We need to get together a hiring committee. We need 1 retention, 1 general BoD member, 1 outreach, 1 staff person, 1 co-chair.

Dates of hires: 1/26, 1/27, 1/28

Decision: *Laurent (general BoD), Jessica (SIO), and Sarah (Retention) will sit on the hiring committee along with Empee, Patrick and Paulina (to supervise).*

8. Approve constitutional amendments (15)

Please bring these constitutional amendments back to your organizations.

Changes made: section 4.07 (think about changing time to spring), section 7.02 (we will rework for legal reasons), 4.15 (voting rights not defined)

9. Campus Elections (10)

Going over timeline with group, making sure everything's clear when this will take place. Also looking to have a representative of e² at SUA meetings. This would be a good way to get e² noticed around campus because at those meetings there's a rep from every college.

SUA Meetings: Tuesday @ 6pm-8pm in Conf Room D

Is anyone available to rep e² for this time? No response, so we'll have to work something out later.

10. Space Reservations (5)

Currently ChUCK has priority reservation for the Redwood Lounge to conduct study hours. But this year there have been no study hours. Would like to know if we can just start booking out on a first come, first serve basis.

Decision: *ChUCK would like to still have priority, but from now on if they do not respond after one day e² can book the room out to other organizations.*

11. SOAR Contribution (15)

After the e², CSC, and SUA referendums passed, the workload at SOAR has increased by 40%, so supply costs (paper, ink, toner, etc) has went up. Tere recommended for us to ask for contributions, so I'm asking if SUA, CAC and e² can contribute to the office costs?

Proposals: a) \$200
b) \$500
c) \$300

Decision: e² will contribute \$300 annually to SOAR to cover Office Supply costs.

12. Tuesday- Middle School Announcement (10)

Bianca gave info about the AACE program coming up on Tuesday 1/23/06 and asked for volunteers. A mass e-mail has been sent out.

13. Check-out

Next BoD meeting will be: February 19, 2007 form 5-7pm! Place TBA (maybe Redwood lounge.